



NOTICE OF AWARD

16 June 2023

PHILCOPY CORPORATION
793 J.P. Rizal St., Poblacion,
Makati City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Kyocera Toner** for the **Gender and Development** under **Purchase Request No. 100-23-04-700**, the Bids and Awards Committee resolved to recommend the award of the contract to **Philcopy Corporation** in the amount of **Four Hundred Ninety Four Thousand Six Hundred Ninety Pesos (Php 494,690.00)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **MARIA JESUSITA P. SANTOS**
Authorized Representative
PHILCOPY CORPORATION

Date: **6-19-23**